

Courtland Township Parks Committee Meeting Minutes

Tuesday, December 13, 2011

Next Meeting: Tuesday, January 10, 2012

Present: Brent Boncher, Sally Eggenberger, Chuck Porter, Colleen Brown, Michelle VanHaitsma, Carol Shaw, Tracie Chisolm

1. Call to Order: 7:05 p.m.
2. Review of Agenda
3. Public Comment – Michelle VanHaitsma, 11 Mile Resident
4. Township Supervisor's Report (including engineer hiring and authority to incur costs)
 - a. Chad Sosnowski – Prein & Newhof Engineering
 - Brent, Chuck, and Chad will meet to discuss scope of project. Chad is Courtland Township attorney and has also worked with Cannon Township on their recreational trails.
5. Publicity/Community Outreach and Public Involvement
 - a. Website updates (Tracie Chisolm) - Information will be put on Courtland Twp website. Timeframe: Final site up in January
 - b. Have a place on the website to collect current public input. Use surveys or a general comment section
 - c. Need for 'frequently asked questions' area on website. FAQ questions will address the following areas: snowplowing, insurance, trees, liability, route, snowmobiles, maintenance, crime, effect on property values, horses, rollerblading, skateboards, longboards, width of trail, width of easement, what type of surface, separate trail or a bike lane alongside of road, how much does it cost and where does funding come from. Give concrete examples from Cannon Trail and Algoma Trail.
 - d. Possibly link to other township parks and rec web pages.
 - e. Brent will provide names of grants to Tracie Chisolm.
6. Public Forum Meeting Planning – target date: Tuesday, March 13, 2012
 1. Flyers –
 - a. hand deliver to people along proposed routes

- b. stack of flyers available at the Trading Post 10 Mile and Myers Lake
- 2. Panel invitation
 - a. Chad Sowsnowski, Engineer
 - b. Dave Hibor, White Pine Trail
 - c. Bonnie Blackledge, Cannon Township
 - d. Michael Young, City Manager
 - e. Chuck Porter, Township Supervisor
 - f. Brent Boncher, Parks and Recreational
 - g. Cedar Springs Parks President
- 3. Reserve Township Hall
- 4. Agenda and speakers
- 5. Presentation planning
- 6. Scheduling the meeting
- 7. Technology needs and Maps
- 8. Other
- 7. Organization / Planning / To Do list
 - a. List of Households visited and locations (mapping?) and their comments
 - b. Deadlines for Grant Applications
 - c. Meet with Engineer and review site route feasibility
 - d. Continue to meet with landowners
 - 1. Determine owners of vacant/for sale properties.
 - 2. Develop list of residents of affected subdivisions and meet with them.
 - 3. Meet with Wolverine World Wide, City of Rockford, and attend Cannon Township's next parks/rec mtg.
 - e. Contact or meet with West Michigan Trails and Greenways Association again for advising on process
- 9. Adjournment: 8:20 p.m.