

UNAPPROVED

Regular Board Meeting

Courtland Township

August 2, 2017

1. The meeting was called to order at 7:00 PM by Supervisor Porter. Members present: Andersen, Brown, Frandsen, McIntyre, Krygier, and Porter. Members absent: McConnon. Also present: Chief Steve Mojzuk and 6 spectators.
2. Public Comment: none.
3. Motion by Krygier, Brown supported to approve agenda. All yes. CARRIED.
4. Motion by Brown, Frandsen supported to approve the Consent Agenda.
  - a. Approval of Minutes/ July 5, 2017 Regular Board Meeting and July 12, 2017 Special Meeting.
  - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Supervisor Porter reported 13 building permits for July. Four new homes bringing the total for 2017 up to 28. Two modulars, for a total of 27 new modulars this year. Porter shared an update on our road repairs. The quotes given by Kent County Road Commission were higher than the actual costs, which reflects a savings of \$75,000.00. Update on Eric Smith court case. We had a court date on July 26<sup>th</sup>, neither Mr. or Mrs. Smith appeared. The judge ordered a bench warrant for both of them. Friday August 4<sup>th</sup> is the next scheduled inspection of their property. Supervisor Porter met with our Drain Commissioner, Ken Yonker to discuss what to do with the issue regarding Beaver Damn Creek. NKSA- The bill from Main-Tech for July was \$6,095.00. GVMC- no report. Rockford Community Endowment- no report. CS Area Park & Rec- no report. Courtland Park/Trails Report- Supervisor Porter reported John Meyer appraisal service has appraised the 16.36 acres including a fishery at \$78,500.00. The property is located at 5437 10 Mile Rd owned by Asa Wright Trust.
6. Fire Chief's Report: Chief Mojzuk reported 28 calls from June 30<sup>th</sup> thru July 31<sup>st</sup>. This makes a year to date total of 209 calls. Chief Mojzuk presented Derek Wladischkin and Ronald Wroblewski to be considered for fire fighter employment. Motion by Krygier, supported by McIntyre to hire Ronald Wroblewski. All yes. CARRIED. Motion by Andersen, McIntyre supported to hire Derek Wladischkin. All yes. CARRIED. Four personnel will be attending Plainfield Fire Academy beginning October 2<sup>nd</sup>, going through April 28, 2018.
7. Zoning Board of Appeals Report: McIntyre reported a proposed deck repair and a house replacement had been brought before the ZBA. Al Rau resigned from ZBA creating an open position. Toby Koenig who has been an alternate is interested. Porter made motion, McIntyre supported to have Koenig fill vacant position. All yes. CARRIED.
8. Planning Commission Report: Brown reported next meeting is September 19<sup>th</sup> Public Hearing will be on Medical Marijuana issues with regard to Township Ordinances. Also possibly discussing Airbnb presence in our township.
9. New Business:
  - a. Presentation by KDL staff, they shared an update on services at the Rockford Krause location. Also the good news that the Book Mobile is coming back after 40 years absence.
  - b. Parking lot expansion bids for the Disc Golf course were discussed. After much comparison McIntyre made motion, Andersen supported to accept bid from Chaney Excavating Inc. for processed asphalt, option # 3 at cost of \$25,450.00. Work to be done no later than October 12, 2017. All yes. CARRIED.
  - c. Disc Golf Course site plan was reviewed. After many questions were asked and answered Krygier made motion, McIntyre supported to accept final site plan for Disc Golf course. All yes. CARRIED.
  - d. Reviewed proposals from MOS, Applied Imaging and Epson Work Force Pro to see what was best fit for our Township. Krygier made motion, Frandsen supported, to accept lease agreement for a new machine from Applied Imaging. All yes. CARRIED. Further discussion, Brown suggested we could donate/sell our current copy machine to Fire Department station #1 if interested. We are not sure of refund amount that Applied Imaging will give us for returning machine back to them at this time.
10. Public Comments: none.
11. Board Member Comments: McIntyre shared she spoke with Ron Smith from Smith Dumpsters. He suggested it would be helpful if township staff could help to check ID's on clean up days. Also when publishing the times of clean up to have it stop a half hour sooner than actual time so residents don't come at the last minute.

Supervisor Porter read his letter of resignation effective August 31, 2017. Krygier made motion, Brown supported to accept resignation letter. CARRIED.

12. The meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Sandy Frandsen, Clerk

08/01/2017 02:40 PM

RECEIPT REGISTER FOR COURTLAND TOWNSHIP

User: ANDREA

Post Date from 07/01/2017 - 07/31/2017 Open And Completed Receipts

DB: Courtland  
Receipt #

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 12644	07/05/2017	ANDREA		STATE OF MICHIGAN	99,377.00
C 12647	07/05/2017	ANDREA		COURTLAND TOWNSHIP	184.68
C 12648	07/06/2017	ANDREA		FUNERAL HOME	445.00
C 12649	07/06/2017	ANDREA		CAROL ZINN	75.00
C 12650	07/06/2017	ANDREA		NANCY BASTIAN	600.00
C 12651	07/06/2017	ANDREA		IMPERIAL MUNICIPAL SERVICES	558.60
C 12652	07/10/2017	ANDREA		BRENDA VUGTEVEEN	75.00
C 12653	07/10/2017	ANDREA		BRENDA VUGTEVEEN	75.00
C 12655	07/12/2017	ANDREA		MAXINE SPOOLSTRA	600.00
C 12656	07/12/2017	ANDREA		KBH HOMES LLC	6,094.00
C 12657	07/12/2017	ANDREA		DAVID TOMPKINS	75.00
C 12658	07/17/2017	ANDREA		SHELLY SNEIDER	80.00
C 12659	07/17/2017	ANDREA		SHIRLEY CRUSAN	75.00
C 12660	07/18/2017	ANDREA		GAIL WOLFORD	125.00
C 12661	07/18/2017	ANDREA		BRENDA WHETZEL	75.00
C 12662	07/24/2017	ANDREA		JOYCE ZAGUMNY	300.00
C 12663	07/24/2017	ANDREA		JAMIE PRICE	75.00
C 12664	07/24/2017	ANDREA		WAYNE MARSMAN	250.00
C 12665	07/24/2017	ANDREA		CORNELIUS KALEE	1,663.00
C 12666	07/24/2017	ANDREA		CAROLYN BROOKS	75.00
C 12667	07/25/2017	ANDREA		FIRE FUND	5,022.78
C 12668	07/25/2017	ANDREA		SEWER FUND	273.70
C 12669	07/27/2017	ANDREA		TRACY CILUFFO	75.00
C 12670	07/27/2017	ANDREA		HELEN WOODARD	235.00
C 12671	07/31/2017	ANDREA		MICHIGAN BELL TELEPHONE	163.58
Total of 25 Receipts					116,647.34

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400 DUE FROM OTHER FUNDS	5,296.48	
101-000-24000 SECURITY DEPOSIT	130.00	
101-000-47400 CABLE TV FRANCHISE F	163.58	
101-000-47700 BUILDING PERMITS	558.60	
101-000-47800 ELECTRICAL PERMITS	1,663.00	
101-000-57400 STATE SHARED REVENUE	99,377.00	
101-000-63400 GRAVE OPENINGS	680.00	
101-000-64300 SALE OF CEMETERY LOT	1,750.00	
101-000-66700 RENT	750.00	
101-206-72700 POSTAGE	184.68	
590-000-21600 NKSA CONNECTION FEES	3,420.00	
590-000-47600 PERMITS	74.00	
590-000-67202 DEFERRED CONNECTIONS	2,600.00	
TOTAL - ALL GL NUMBERS:		116,647.34

\*\*\* TOTAL BY FUND \*\*\*

101 GENERAL FUND	110,553.34	
590 SEWER FUND	6,094.00	
TOTAL - ALL FUNDS:		116,647.34

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
07/05/2017	GENF	27213	ATT	AT&T	388.60
07/05/2017	GENF	27214	ATT	AT&T	310.59
07/12/2017	GENF	27215	WAM	WAM	1,820.18
07/12/2017	GENF	27216	SUPERIOR	SUPERIOR BUSINESS SOLUTIONS	296.71
07/12/2017	GENF	27217	MISC	CAROL ZINN	125.00
07/12/2017	GENF	27218	CONSUMERS	CONSUMERS ENERGY	484.10
07/12/2017	GENF	27219	MISC	ROOSIEN & ASSOC., P.L.L.C.	4,900.00
07/13/2017	GENF	27220	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
07/13/2017	GENF	27221	ADDORIO	ADDORIO GLOBAL INNOVATIONS	927.37
07/13/2017	GENF	27222	MISC	FRED PRYOR SEMINARS	149.00
07/20/2017	GENF	27223	MISC	MARLENE TOMPKINS	125.00
07/20/2017	GENF	27224	ATT	AT&T	45.50
07/26/2017	GENF	27234	KOLBE	JANE KOLBE	30.67
07/26/2017	GENF	27235	MISC	SANDRA FRANSEN	16.55
07/26/2017	GENF	27236	MISC	ANDREA VANSETTERS	108.00
07/26/2017	GENF	27237	MORGAN	BETH MORGAN	36.46
07/26/2017	GENF	27238	MISC	CONNIE OHLRICH	125.00
07/25/2017	GENF	27239	FIRST	FIRST BANKCARD	7.80
07/25/2017	GENF	27240	FIRST	FIRST BANKCARD	28.62
07/25/2017	GENF	27241	CONSUMERS	CONSUMERS ENERGY	23.11
07/25/2017	GENF	27242	CONSUMERS	CONSUMERS ENERGY	664.14
07/25/2017	GENF	27243	ROAD COMM	KENT CO. ROAD COMMISSION	172,184.95
07/31/2017	GENF	27244	ATT	AT&T	388.60
07/31/2017	GENF	27245	ATT	AT&T	317.62
07/31/2017	GENF	27246	MLIVE	MLIVE MEDIA GROUP	147.42
07/31/2017	GENF	27247	WILLIAMS	WILLIAMS & WORKS	485.00
07/31/2017	GENF	27248	VENMANS	VENMAN'S LANDSCAPE SERV.	2,853.00
07/31/2017	GENF	27249	SPLASH	SPLASH IRRIGATION INC.	187.24
07/31/2017	GENF	27250	CREATIVE	CREATIVE CONCEPTS	49.88
07/31/2017	GENF	27251	ADDORIO	ADDORIO GLOBAL INNOVATIONS	221.09
07/31/2017	GENF	27252	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,613.50

GENF TOTALS:

Total of 31 Checks:	190,076.70
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	<u>190,076.70</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
07/05/2017	FIREF	4302	MISC	KENDALL ELECTRIC INC	18.10
07/05/2017	FIREF	4303	AUTO	AUTO-WARES GROUP	76.00
07/12/2017	FIREF	4304	WEX	WEX BANK	280.62
07/12/2017	FIREF	4305	CONSUMERS	CONSUMERS ENERGY	27.09
07/20/2017	FIREF	4306	DTE	DTE ENERGY	38.03
07/26/2017	FIREF	4307	COURTLAND	COURTLAND TOWNSHIP	5,022.78
07/25/2017	FIREF	4308	MFLEET	MICHIGAN FLEET FUELING SOLUTION LLC	67.02
07/25/2017	FIREF	4309	FIRST	FIRST BANKCARD	50.98
07/25/2017	FIREF	4310	CONSUMERS	CONSUMERS ENERGY	171.45
07/25/2017	FIREF	4311	MISC	SPENCER MANUFACTURING	1,850.17
07/25/2017	FIREF	4312	NOBLE	NOBLE INDUSTRIAL SUPPLY CORP	208.93
07/25/2017	FIREF	4313	KCEMS	K.C.E.M.S.	240.43
07/25/2017	FIREF	4314	CONSUMERS	CONSUMERS ENERGY	108.62
07/31/2017	FIREF	4315	MOJZUK	STEVE MOJZUK	110.00
07/31/2017	FIREF	4316	GREEN	GALEN GREEN	30.00
07/31/2017	FIREF	4317	VANDYKEN	RICHARD VANDYKEN	15.00
07/31/2017	FIREF	4318	MISC	GREG SCOTT	30.00
07/31/2017	FIREF	4319	MISC	PHIL SCHEER	30.00
07/31/2017	FIREF	4320	ATT	AT&T	37.66
07/31/2017	FIREF	4321	HARDWARE	ROCKFORD ACE	134.35

FIREF TOTALS:

Total of 20 Checks:	8,547.23
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	<u>8,547.23</u>