

UNAPPROVED

Regular Board Meeting

Courtland Township

October 5, 2011

1. The meeting was called to order at 7:00 P.M. by Supervisor Porter. Members present: Brown, Crosby, Davis, Kinney, Porter, and Shaw. Members absent: Andersen. Also present: Chief Mickey Davis.
2. Public Comment: None.
3. Motion by Crosby, Davis supported, to approve the agenda with the addition of #12 KDL Board Member Nominees. CARRIED.
4. Consent Agenda: Motion by Brown, Kinney supported, to approve the Consent Agenda. CARRIED.
 - A. Approval of Minutes – September 7, 2011 Regular Board meeting.
 - B. Treasurer's Report /Approval of bills for payment – General Fund, Sewer, and Fire Department.
5. Supervisor's Report/Building Permits/Correspondence: Building permits were issued in September for 2 new residences @ \$396,000, bringing the 2011 total to 15 homes, down from last year's 23 homes. The Parmeter Ave. paving project should be completed shortly. The second coat of blacktop was just applied. The Anderson (16 Mile Rd.) trash case will be heard in court on October 11. Attorney Scales will send pictures of the vandalism and weed overgrowth on the Courtland Crossings MHP property to the owners. Approximately 40 letters were sent regarding violations of Courtland Cemetery rules. The Township will remove leftover items later this fall. This year's fall clean-up cost the Township more to remove less trash than last year. More bids will be sought next spring.

Budget Amendment: Due to expenses not planned when the 2011-12 budget was adopted, Porter stated that the line item for New Equipment will be over budget by next month, and recommended transferring \$13,000 from Contingency. Motion by Davis, Shaw supported, to add \$13,000 to New Equipment (101-265-983) to be transferred from Contingency (101-890-956). CARRIED.

Cedar Springs Parks & Rec: Kinney reported that fall programs are up and running, and presented the updated Master Plan to the Board.

Rockford Area Community Endowment: In the absence of Member Andersen, Porter read her report on the success of the Healing Field Memorial project. An estimated 75,000 to 100,000 people viewed the 3200 flags displayed on the Cannonsburg ski slopes from September 9 thru 13.
6. Fire Board Report: Chief Mickey Davis reported 17 runs for September. An AED (Automated External Defibrillator) is now available for emergency use at the Township Hall. Two firefighters are attending school this fall, one in Firefighter I and one in First Responder school. As part of the process of lowering the township's ISO rating, Chief Davis asked the Board to look over a sample Automatic Aid contract for use with neighboring departments in case of structure fires. Projects completed so far this year include emergency flashers installed on 14 Mile Rd., repaving at the rear of Station #1, a commercial washer for firefighter gear at Station #2, a new snow plow, a fourth emergency warning siren on Ritchie Ave. north of 15 Mile Rd., and the new sign at Station #2 in memory of Jim and Kletis McIntyre. This month marks the twentieth anniversary of the Courtland Fire Department. Chief Davis has been with the department for twenty years also.
7. Zoning Board of Appeals Report: Shaw reported that the Ritcheske (Peninsula Dr.) setback variance was approved. No requests for October.
8. Planning Commission Report: No meeting in September. The Commission will meet on October 18.
9. Myers Lakes Weed Treatment Budget for 2012: The Myers Lake Board is not requesting any change in the amount of assessments, \$220.03 for front lots and \$110.02 for back lots. Motion by Davis, Shaw supported, to adopt the 2012 weed control budget of between \$19,500 and \$27,500 as proposed by Professional Lake Management for Big and Little Myers Lakes. CARRIED.
10. Motion Seeking Amendment to DPW Utility Services Agreement: Motion by Shaw, Crosby supported, that the Township shall request that the Kent County DPW and other parties to the Utility Services Agreement for the North Kent Sewage Disposal System (the "Agreement") agree to amend the Agreement to allow Courtland Township to take over responsibility for maintenance of the single use local components of the sewer system in the Township effective December 31, 2011, on terms and conditions to be negotiated, and incorporated into an appropriate amendment to the Agreement to be presented for approval of the Board and the other parties to the agreement. CARRIED.

Motion by Brown, Kinney supported, to give the one year written notice of withdrawal from the Utility Services Agreement for the North Kent Sewage Disposal System (the "Agreement") pursuant to Section 17 of the Agreement, following the end of the 90 day period for consideration of withdrawal with the other parties to the Agreement. CARRIED.

11. Resolution 2011-17: Resolution on Reimbursement of NKSA Grant Funds. Motion by Davis, Shaw supported to adopt Resolution 2011-17. RESOLUTION ADOPTED, All Ayes.

Davis reported that at the last meeting of the three communities responsible for the Grass Lake and Rogue River lift station upgrades, he voted "no" on accepting the engineering bid of \$321,000 from Prein & Newhof for these projects, while Cannon and Plainfield Townships voted "yes". He cited lack of detailed information as to what the bid includes, and also stated that he felt more than one bid should be sought. Motion by Davis, Kinney supported, to table acceptance of the \$321,000 engineering bid from Prein & Newhof pending receipt of further details. CARRIED.

12. KDL Board Member Nominees: There is a vacancy on the Kent District Library Board for Region 2, our district. Three applications were forwarded to us: Scott Garrison, Frederick Clowney and Andrew Erlewein. Motion by Crosby, Brown supported, to submit the above three names to the Kent County Board of Commissioners who will make the appointment to the KDL Board. CARRIED.

13. Board Member Comments. Kinney and Shaw recently attended an MTA Trustees workshop which they felt was very informative. Copies of the official audit for fiscal year 2010-11 were presented to Board members and are available for public viewing.

As there was no further business to be considered, the meeting was adjourned at 8:22 P.M.

Submitted by,

Marilynn Crosby, Clerk