

UNAPPROVED MINUTES

Regular Board Meeting

Courtland Township

April 6, 2005

1. The meeting was called to order at 7:00 P.M. by Supervisor James McIntyre. Board members Andersen, Brown, Crosby, Davis, and Porter were present. Member Krygier was absent. Eight spectators were also present.
2. Public Comment: State Representative Tom Pearce spoke briefly.
3. Motion by Andersen, Porter supported, to approve the agenda. CARRIED.

Budget Hearing – Fiscal Year 2005-06: McIntyre opened the public hearing at 7:14 PM on the budgets for the 2005-06 fiscal year. The General Fund budget was presented with projected revenues of \$780,262.00 and expenditures of \$1,007,480.00. The property tax millage rate for fiscal year 2005-06 is .8366 mills, subject to any Headlee rollback. The Fire Department budget was presented, with \$178,700.00 in projected revenues and \$213,505.53 in expenses. The property tax millage rate for the fire department budget for fiscal year 2005-06 is .9080 mills, subject to any Headlee rollback. The budgets for the Special Assessment districts of Big Brower, Little Brower and Myers Lakes were also presented. Public hearing closed at 7:30 PM. Motion by Davis, supported by Porter, to approve the 2005-06 General Fund budget as presented; millage rate subject to Headlee rollback. POLLED VOTE: YES – ALL. Motion by Brown, supported by Davis, to approve the 2005-06 Fire Fund budget as presented; millage rate subject to Headlee rollback. POLLED VOTE: YES – ALL. Motion by Brown, supported by Davis, to approve the Special Assessment budgets for fiscal year 2005-06 as presented. POLLED VOTE: YES – ALL.

Budget Amendments – Fiscal Year 2004-05: Motion by Andersen, Crosby supported, to amend the Clerk's budget by \$1,111.33. POLLED VOTE: YES – ALL.

4. Consent Agenda: Motion by Davis, Porter supported, to approve the Consent Agenda. Included were the minutes of the March 2, 2005 Regular Board meeting; the Treasurer's report with March General Fund disbursements of \$191,139.37; Fire Department disbursements of \$5859.42; Sewer Op & Main Fund disbursements of \$6965.46. CARRIED.
5. Supervisor's Report/Building Permits/Correspondence: Building permits were issued in March for 9 new residences @ \$1,413,000.00, bringing the 2005 total to 34 homes, 2 less than last year. McIntyre was approached by the Rockford Little League about possible use of baseball fields in our park when built. McIntyre has been receiving complaints about the muddy gravel roads in the township. Jerry Davis gave a summary of his meeting with the treasurers from the NKSA constituent communities who discussed construction and operating costs for the new plant as well as how to charge customers. They will visit a similar plant in Traverse City this month to gather more information.
6. Zoning Board of Appeals: Andersen reported that there was no ZBA meeting in March. One request was received for April.
7. Planning Commission: Jerry Davis reported that the Commission approved amendments to Chapter 7, Commercial Zoning, and will hold a public hearing this month on further amendments to Chapter 7. Motion by Davis, Brown supported, to adopt Ordinance No. 05-01 Commercial Zoning Ordinance Amendment. POLLED VOTE: YES – ALL. Resolution 2005-12: Special Land Use for Country Fresh. Davis reported that the Commission recommended approval of this amendment to their original Special Land Use which increases the amount of water that can be withdrawn from their artesian well on a yearly basis and provides for inspections by the township engineer. Motion by Porter, Brown supported, to adopt Resolution 2005-12. POLLED VOTE: Yeas – Brown, Crosby, Davis, McIntyre, Porter. Nays – Andersen, because the terms of the water withdrawal were changed without holding another public hearing, in particular an annual, instead of biannual, increase in the amount to be withdrawn. CARRIED.
8. Fire Board: Chief Mickey Davis reported that there were 21 runs for March, totaling 115 since November 1st. The bid for the rescue truck was accepted by Alpine Township and the truck should be in service at the new station by next week. The deadline for submission of the FEMA grant request is April 8. The department is requesting a warning siren to be placed at the new station and a filling station for our air packs. The Fire Board recommended accepting the \$66,500.00 bid for a new tanker from Woodland International. Chief Davis would like to add a couple of items not included in the bid, but the cost will still be under \$70,000.00. Motion by Crosby, Porter supported, to accept the bid from Woodland International. POLLED VOTE: YES – ALL. Kletis McIntyre reported that there was an excellent turnout at the pancake breakfast and thanked Kelly's Restaurant and Country Fresh for their generous donations of food and drink.
9. ZBA Appointment: McIntyre recommended reappointing Trish Cutler to a three-year term on the ZBA. Motion by Andersen, Crosby supported, to appoint Trish Cutler. CARRIED.

10. Salary Resolutions 2005-13 and 2005-14: Hourly Workers and Fire Department Personnel. Motion by Andersen, Brown supported, to adopt Resolution 2005-13 raising the hourly rate to \$12.10. POLLED VOTE: YES – ALL. Motion by Andersen, Brown supported, to adopt Resolution 2005-14 establishing the salaries of the Fire Chief, Deputy Chief and firefighters as of April 1, 2005. POLLED VOTE: YES – ALL.
11. Resolution 2005-15: Fixed Asset Capitalization Policy. Motion by Andersen, Porter supported, to adopt Resolution 2005-15, establishing a Fixed Asset Capitalization Policy for use in the township's annual audit. POLLED VOTE: YES – ALL.
12. Resolution 2005-16: Authorization for Change in Standard Streetlighting Contract (Arrowcrest). Motion by Porter, Davis supported, to adopt Resolution 2005-16 for the Arrowcrest development. POLLED VOTE: YES – ALL.
13. Bid for Fall Clean-up: J&S Service. Motion by Andersen, Crosby supported to accept the bid from J&S Service for the fall clean-up on September 15 – 17. CARRIED.
14. Bid for Legal Publications: Advance Newspapers. Motion by Andersen, Crosby supported to accept the bid from Advance Newspapers for publication of our legal notices. CARRIED.
15. Cemetery Lot Price Increase. McIntyre stated that there hadn't been an increase in the price of cemetery lots since 1982. Motion by Andersen, Porter supported, to increase the cost of lots for residents to \$150.00 and for non-residents to \$250.00. CARRIED. The increase will take effect 30 days after publication.
16. Set Meeting Dates; Fee Schedule; Escrow Deposit Increase: Motion by Crosby, supported by Brown, to establish the following meeting dates and times for 2005. Township Board: 1st Wednesday of the month @ 7:00 PM, Planning Commission: 3rd Tuesday of the month @ 7:00 PM, Zoning Board of Appeals: 2nd Wednesday of the month @ 7:00 PM, Fire Board: last Wednesday of the month @ 7:00 PM, North Kent Sewer Authority: 1st Thursday of the month @ 2:00 PM at Rockford City Hall. Motion by Crosby, supported by Davis, to increase the escrow deposit to \$4,000.00 for PUD's, site condos and plats, due to the costs for these projects from the township engineer, planner and attorney. CARRIED.
17. Board Member Comments: None.

As there was no further business to be considered, the meeting was adjourned at 9:03 P.M.

Submitted by,

Marilynn Crosby, Clerk